



## Oakville Gymnastics Club – 2022 Annual General Meeting

Date                      October 23, 2022  
Time                      7:00 PM to 8:30 PM  
Location                 Zoom Call

### Attendees

- John Summers, Chair
- Daryl Ralph, Vice Chair
- Philippa Durbin, Treasurer
- Maria Virginia Anzola, Secretary
- Paul Attard, Director
- Opal Mathews, Director
- Joe Provost, Director
- Don Holmes, Executive Director

### Minutes of the 2022 Annual General Meeting

ITEM	DISCUSSION
1) Call Meeting to Order and Introductory Comments	<ul style="list-style-type: none"><li>• The 2022 OGC Annual General Meeting (AGM) was called to order on Sunday, October 23, 2022, at 7:00 PM by John Summers, Chair of the OGC Board of Directors.</li><li>• The Zoom session was recorded.</li><li>• All members are asked to put their first and last names in the Zoom Chat to ensure recording of their attendance.</li><li>• All polls will be conducted via Zoom.</li><li>• The Election for the Board of Directors will be conducted by Election Buddy a third-party election platform.</li><li>• Members who signed up by the AGM deadline are eligible to vote and will receive the Election Buddy voting email.</li></ul>
2) Declaration of Quorum	<p>The <i>OGC Bylaws - Section 6.5 Quorum</i> state a minimum of 6 Members must be present at the AGM.</p> <ul style="list-style-type: none"><li>• With more than 6 OGC Members in attendance at the time of the Declaration, the Chair declares we have a quorum to proceed with the 2022 AGM.</li></ul>
3) Declaration of Meeting Notice	<p>The <i>OGC Bylaws - Section 6.2 Notices of General Meetings</i> state that the notice of the AGM must be posted no less than 10 days and no more than 90 days prior to the AGM.</p> <ul style="list-style-type: none"><li>• The Notifications for the 2022 AGM were sent by email and posted on OGC's website on September 20, 2022.</li><li>• Notice of this AGM was not less than 10 calendar days prior to the meeting or more than 90 calendar days.</li><li>• The Chair declares that OGC provided proper notice to the membership for the AGM.</li></ul>



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4) Appointment of Recording Secretary and Scrutineers	<p>Request for a motion to nominate Maria Virginia Anzola as the Recording Secretary for the 2022 AGM, and, Diane Henry, Rachel Lerch, and Stephanie Schmidt as the Scrutineers for our Election of Directors.</p> <ul style="list-style-type: none"><li>● Motion to approve was conducted and recorded on Zoom.</li><li>● Motion to approve the Recording Secretary and the Scrutineers presented<ul style="list-style-type: none"><li>○ Motion made by: Daryl Ralph</li><li>○ Motion Seconded by Philippa Durbin.</li><li>○ All in favor: All approved, none opposed, the motion carried.</li></ul></li></ul>
5) Adoption of the Agenda	<ul style="list-style-type: none"><li>● The Chair presented the 2022 AGM Meeting Agenda.</li><li>● The Chair polled the floor for any additional topics for the agenda. No additional topics were provided by the floor.</li><li>● The motion to approve the agenda and any amendments made today were conducted on-screen and recorded on Zoom.<ul style="list-style-type: none"><li>○ Motion made by: Joe Provost</li><li>○ Seconded by: Paul Attard</li><li>○ All in favor: All approved, none opposed, and the motion carried.</li></ul></li></ul>
6) Approval of the Minutes	<ul style="list-style-type: none"><li>● The minutes of the 2021 AGM, dated <b>October 24, 2021</b></li><li>● The Chair asked if there are any questions or clarifications to the AGM Minutes of October 24, 2021. The floor did not have any questions.</li><li>● The motion to approve the 2011 AGM Minutes of October 24, 2021, made via Zoom.<ul style="list-style-type: none"><li>○ Motion made by: Daryl Ralph</li><li>○ Seconded by: Jacob</li><li>○ All in favour: All approved, none opposed, and the motion carried.</li></ul></li></ul>
7) OGC Board and Management Introductions	<ul style="list-style-type: none"><li>● The OGC Board of Directors ensures governance and oversight of OGC.</li><li>● The current OGC Board of Directors was presented to the membership via Zoom:<ul style="list-style-type: none"><li>○ John Summers, Chair</li><li>○ Daryl Ralph, Vice Chair</li><li>○ Philippa Durbin, Treasurer</li><li>○ Maria Virginia Anzola, Secretary</li><li>○ Paul Attard, Director</li><li>○ Opal Mathews, Director</li><li>○ Joe Provost, Director</li><li>○ Vanessa Cote, Director</li><li>○ Tamara Vaughn, Director</li><li>○ Adriano Aldini, Director</li><li>○ Kerry-Ann Black, Director</li></ul></li><li>● The OGC Management Team is responsible for day to day operational management of OGC.</li></ul>



## Oakville Gymnastics Club – 2022 Annual General Meeting

<p>8) Audited Financial Statements</p>	<div style="background-color: #0070C0; color: white; padding: 10px;"> <p><b>Statement of Financial Position</b></p> <p><b>Year End June 30,2022</b></p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="width: 20%; text-align: right;">2022</th> <th style="width: 20%; text-align: right;">2021</th> </tr> </thead> <tbody> <tr> <td>Assets</td> <td style="text-align: right;">\$2,469,323</td> <td style="text-align: right;">\$1,824,829</td> </tr> <tr> <td>Liabilities &amp; Net Assets</td> <td style="text-align: right;">\$2,469,323</td> <td style="text-align: right;">\$1,824,829</td> </tr> <tr> <td>Net Assets</td> <td style="text-align: right;">\$1,566,714</td> <td style="text-align: right;">\$1,547,389</td> </tr> </tbody> </table> </div> <ul style="list-style-type: none"> <li>• Questions from the Floor - There were no questions from the Floor.</li> </ul>		2022	2021	Assets	\$2,469,323	\$1,824,829	Liabilities & Net Assets	\$2,469,323	\$1,824,829	Net Assets	\$1,566,714	\$1,547,389
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<p>9) Appointment of the Auditor</p>	<ul style="list-style-type: none"> <li>• The motion to approve the appointment of Kapadia LLP as our auditors for the 2022 -2023 Fiscal Year was made and recorded via Zoom. <ul style="list-style-type: none"> <li>○ Motion made by: Joe Provost</li> <li>○ Seconded by: Diana</li> </ul> </li> <li>• All in Favour: All approved, none opposed, and the motion carried.</li> </ul>												
<p>10) Election of the Board of Directors</p>	<ul style="list-style-type: none"> <li>• John Summers, the Chair asked Philippa Durbin, Treasurer to preside over the Election of the Board.</li> <li>• John Summers provided an overview of the framework of the BOD, with a specific focus on the following key Bylaws: <ul style="list-style-type: none"> <li>○ <b>Bylaw 2.1:</b> The OGC Board of Directors can comprise ten (10) elected members and up to two (2) Oakville Community members, for a total of twelve (12) positions.</li> <li>○ <b>Bylaw 2.2.6:</b> Provided that there are sufficient candidates to allow for it, not more than three (3) directors shall be Members who represent a single discipline (WAG, MAG, Tumbling, Acro, or Recreational).</li> <li>○ <b>Bylaw 2.10 (e ):</b> Allow the re-opening of nominations from the floor. Such motion may be made by any voting member and duly seconded, is not debatable, and shall pass with a 2/3 majority vote of the members in attendance.</li> </ul> </li> <li>• By October 10, 2022, the Board of Directors received eight (8) nominations for seven (7) available positions that can be filled by elected members at this Annual General Meeting. Two of the nominations are one (1) year terms due to resignations that occurred in the past year. The Board received no nomination</li> </ul>												



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		Nominations	Discipline	Accepted Nomination	
		1) Erin Butler	Tumbling	Yes	
		2) Tamara Vahn	MAG	Yes	
		The number of Community Nominations: Nomination was made by Daryl Ralph and seconded by John Summers.			



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	Nominations	Discipline	Accepted Nomination																																																				
	1) Maria Virginia Anzola	Community	yes																																																				
	<ul style="list-style-type: none"> <li>○ Motion to close the nominations made by Daryl Ralph, and seconded by Kelly.</li> <li>○ Poll to close the nominations – Yes – Approved</li> </ul>																																																						
11) Nominations and Motion to Vote for the Board of Directors	<ul style="list-style-type: none"> <li>• Two-minute candidate speeches in alphabetical order by last name</li> </ul> <table border="1"> <thead> <tr> <th></th> <th>Nominations</th> <th>Discipline</th> <th>Spoke to Members?</th> </tr> </thead> <tbody> <tr><td>1)</td><td>Paul Attard</td><td>ACRO</td><td>Yes</td></tr> <tr><td>2)</td><td>Nicholas Brett</td><td>MAG</td><td>Yes</td></tr> <tr><td>3)</td><td>Robyn Dmytrow</td><td>WAG</td><td>Yes</td></tr> <tr><td>4)</td><td>Ye Liu</td><td>WAG</td><td>Yes</td></tr> <tr><td>5)</td><td>Opal Manhertz</td><td>WAG</td><td>Yes</td></tr> <tr><td>6)</td><td>Joe Provost</td><td>ACRO</td><td>Yes</td></tr> <tr><td>7)</td><td>John Summers</td><td>ACRO</td><td>Yes</td></tr> <tr><td>8)</td><td>Ola Votu-Obada</td><td>TUM</td><td>Yes</td></tr> <tr><td>9)</td><td>Tamara Vahn</td><td>MAG</td><td>Yes</td></tr> <tr><td>10)</td><td>Erin Butler</td><td>TUM</td><td>Yes</td></tr> </tbody> </table> <table border="1"> <thead> <tr> <th></th> <th>Nominations</th> <th>Discipline</th> <th>Spoke to Members?</th> </tr> </thead> <tbody> <tr> <td>1)</td> <td>Maria Virginia Anzola</td> <td>Community</td> <td>Yes ( acclaimed)</td> </tr> </tbody> </table> <p>All nominations are acclaimed.</p>				Nominations	Discipline	Spoke to Members?	1)	Paul Attard	ACRO	Yes	2)	Nicholas Brett	MAG	Yes	3)	Robyn Dmytrow	WAG	Yes	4)	Ye Liu	WAG	Yes	5)	Opal Manhertz	WAG	Yes	6)	Joe Provost	ACRO	Yes	7)	John Summers	ACRO	Yes	8)	Ola Votu-Obada	TUM	Yes	9)	Tamara Vahn	MAG	Yes	10)	Erin Butler	TUM	Yes		Nominations	Discipline	Spoke to Members?	1)	Maria Virginia Anzola	Community	Yes ( acclaimed)
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12) Vote for OGC Board of Directors via Election Buddy	<ul style="list-style-type: none"> <li>• Voting based on one (1) vote per family in Good Standing.</li> <li>• Voting was conducted Election Buddy, a 3<sup>rd</sup> party online tool that provides a link to anonymous vote for every family in Good Standing.</li> <li>• Members have 15 minutes to vote.</li> </ul> <table border="1"> <thead> <tr> <th></th> <th>Newly Elected Board Members</th> <th>Discipline</th> </tr> </thead> <tbody> <tr><td>1)</td><td>Paul Attard</td><td>ACRO</td></tr> <tr><td>2)</td><td>Joe Provost</td><td>ACRO</td></tr> <tr><td>3)</td><td>John Summers</td><td>ACRO</td></tr> <tr><td>4)</td><td>Opal Manhertz</td><td>WAG</td></tr> <tr><td>5)</td><td>Tamara Vahn</td><td>WAG</td></tr> </tbody> </table>				Newly Elected Board Members	Discipline	1)	Paul Attard	ACRO	2)	Joe Provost	ACRO	3)	John Summers	ACRO	4)	Opal Manhertz	WAG	5)	Tamara Vahn	WAG																																		
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	<p>6) Erin Butler TUM</p> <p>7) Nicholas Brett MAG</p>	
13) Announcement of New OGC Board of Directors	<ul style="list-style-type: none"> <li>The first Board Meeting of the 2022-2023 Season will commence immediately following the AGM. New Board members will receive an invitation to the meeting via email shortly from Don Holmes.</li> </ul>	
14) Management Introductions and Comments	<ul style="list-style-type: none"> <li>Don Holmes introduced himself and gave a brief bio on his route into Gymnastics and his position as Executive Director of the Club.</li> <li>He spoke about the Oakville Gymnastics Club and its position within the Oakville Community. He mentioned the three facilities that the Club owns. The Club has 4 competitive disciplines making it unique in Canada.</li> <li>Don Holmes mentioned the various initiatives that are being discussed to make improvements in the Club reiterating that it is a not-for-profit club.</li> <li>Finally Mr. Holmes also provided an update of the status of the Club following the various closures and restrictions imposed as a result of COVID-19.</li> </ul>	
15) Meeting Adjournment	<p>Motion to adjourn: Daryl Ralph          Seconded: Kelly          100% approved and the motion to adjourn passes.          The AGM meeting of October 23, 2022,.</p>	

**OGC AGM Minutes Signed**

\_\_\_\_\_  
John Summers, Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Maria Virginia Anzola, Secretary

\_\_\_\_\_  
Date

**OGC Management – Acknowledgement of Minutes Received**

\_\_\_\_\_  
Agnes Jankura

\_\_\_\_\_  
Date