



Oakville Gymnastics Club – 2023 Annual General Meeting

Date November 05, 2023
Time 6:30 PM to 8:30 PM
Location In person – Holiday Inn, Oakville

Attendees

- John Summers, Chair
- Philippa Durbin, Treasurer
- Maria Virginia Anzola, Secretary
- Paul Attard, Director
- Opal Mathews, Director
- Joe Provost, Director
- Nicholas Brett, Director
- Erin Butler, Director
- Adriano Aldini, Director
- Kerry-Ann Black, Director

Minutes of the 2023 Annual General Meeting

ITEM	DISCUSSION
1) Call Meeting to Order and Introductory Comments	<ul style="list-style-type: none">• Introduction made by John Summers – Chair of the Board• The 2023 OGC Annual General Meeting (AGM) was called to order on Sunday, November 05, 2023, at 6:30 PM by John Summers, Chair of the OGC Board of Directors.
2) Declaration of Quorum	<p>The <i>OGC Bylaws - Section 6.5 Quorum</i> state a minimum of 6 Members must be present at the AGM.</p> <ul style="list-style-type: none">• With more than 6 OGC Members in attendance at the time of the Declaration, the Chair declares we have a quorum to proceed with the 2023 AGM.
3) Declaration of Meeting Notice	<p>The <i>OGC Bylaws - Section 6.2 Notices of General Meetings</i> state that the notice of the AGM must be posted no less than 10 days and no more than 90 days prior to the AGM.</p> <ul style="list-style-type: none">• The Notifications for the 2023 AGM were sent by email and posted on OGC's website on October 4, 2023.• Notice of this AGM was not less than 10 calendar days prior to the meeting or more than 90 calendar days.• The Chair declares that OGC provided proper notice to the membership for the AGM.
4) Appointment of Recording Secretary and	<p>The Chair requested a motion to nominate Maria Virginia Anzola as the Recording Secretary for the 2023 AGM, and, Chantel Kowdrysh and Stephanie Schmidt as the Scrutineers for our Election of Directors.</p>



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Scrutineers	<ul style="list-style-type: none">• Motion to approve the Recording Secretary and the Scrutineers presented:<ul style="list-style-type: none">○ Motion made by: Graham Hickie○ Motion Seconded by Erin Butler.○ All in favor: All approved, none opposed, the motion carried.
5) Adoption of the Agenda	<ul style="list-style-type: none">• The Chair presented the 2023 AGM Meeting Agenda.• The Chair polled the floor for any additional topics for the agenda. The floor provided no additional topics.• The motion to approve the agenda and any amendments made today were conducted on-screen and recorded on Zoom.<ul style="list-style-type: none">○ Motion made by: Kerry Ann Black○ Seconded by: Joe Provost○ All in favor: All approved, none opposed, and the motion carried.
6) Approval of the Minutes	<ul style="list-style-type: none">• The minutes of the 2022 AGM, dated October, 2022• The Chair asked if there are any questions or clarifications to the AGM Minutes of October 2022. The floor did not have any questions.• The motion to approve the 2022 AGM Minutes of October 2022:<ul style="list-style-type: none">○ Motion made by: Philippa Durbin○ Seconded by: Erin Butler○ All in favor: All approved, none opposed, and the motion carried.
7) OGC Board and Management Introductions	<ul style="list-style-type: none">• The OGC Board of Directors ensures governance and oversight of OGC.• The current OGC Board of Directors was presented to the membership via Zoom:<ul style="list-style-type: none">○ John Summers, Chair○ Paul Attard, Vice Chair○ Philippa Durbin, Treasurer○ Maria Virginia Anzola, Secretary○ Erin Butler, Director○ Opal Mathews, Director○ Joe Provost, Director○ Vanessa Cote, Director○ Tamara Vaughn, Director○ Adriano Aldini, Director○ Kerry-Ann Black, Director○ Nicholas Brett, Director• The OGC Management Team is responsible for daily operational management of OGC.
8) Audited Financial Statements	<ul style="list-style-type: none">• The OGC Audited Financial Statements for the 2022-2023 fiscal year were presented to the membership by Philippa Durbin, Treasurer of the OGC BOD.• Financial Highlights:



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9) Appointment of the Auditor	<table border="1"> <thead> <tr> <th>Statement of Financial Position Year End June 30, 2022</th> <th>2023</th> <th>2022</th> </tr> </thead> <tbody> <tr> <td>Assets</td> <td>\$2,575,778</td> <td>\$2,469,323</td> </tr> <tr> <td>Liabilities & Net Assets</td> <td>\$2,575,778</td> <td>\$2,469,323</td> </tr> <tr> <td>Net Assets</td> <td>\$1,598,532</td> <td>\$1,566,714</td> </tr> </tbody> </table>	Statement of Financial Position Year End June 30, 2022	2023	2022	Assets	\$2,575,778	\$2,469,323	Liabilities & Net Assets	\$2,575,778	\$2,469,323	Net Assets	\$1,598,532	\$1,566,714							
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10) Election of the Board of Directors	<ul style="list-style-type: none"> • Questions from the Floor - There were no questions from the Floor. <ul style="list-style-type: none"> • The motion to approve the appointment of Kapadia LLP as our auditors for the 2023 -2024 Fiscal Year was made. <ul style="list-style-type: none"> ○ Motion made by: Nicholas Brett ○ Seconded by: Adriano Aldini • All in Favour: All approved, none opposed, and the motion carried. <ul style="list-style-type: none"> • John Summers presided over the Election of the Board. • John Summers provided an overview of the framework of the BOD, with a specific focus on the following key Bylaws: <ul style="list-style-type: none"> ○ Bylaw 2.1: The OGC Board of Directors can comprise ten (10) elected members and up to two (2) Oakville Community members, for a total of twelve (12) positions. ○ Bylaw 2.2.6: Provided that there are sufficient candidates to allow for it, not more than three (3) directors shall be Members who represent a single discipline (WAG, MAG, Tumbling, Acro, or Recreational). ○ Bylaw 2.10 (e): Allow the re-opening of nominations from the floor. Such motion may be made by any voting member and duly seconded, is not debatable, and shall pass with a 2/3 majority vote of the members in attendance. • By October 23, 2023, the Board of Directors received five (5) nominations for six (6) available positions that can be filled by elected members at this Annual General Meeting. One of the nominations is one (1) year term due to resignations that occurred in the past year. The Board received one (1) nomination for a position that can be filled by an Oakville community member. • The Returning Board Members are confirmed to serve the second year of their term: 																			



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11) Announcement of New OGC Board of Directors	<ul style="list-style-type: none"> The first Board Meeting of the 2023-2024 Season will commence immediately following the AGM. A Board meeting will follow the AGM. 																																														
12) Words from the Chair	The Chair reflected on the accomplishments of the Club during the year 2022/2023 and commended the work of Don Holmes as Executive Director of the Club, as well as all members of his team and the members of the Board for their hard work during the year.																																														
13) Words from Chantel	Update on the Operations of the Club Video related to Safe Sport																																														
14) Meeting Adjournment	Motion to adjourn: Philippa Durbin Seconded: Adriano Aldini 100% approved and the motion to adjourn passes.																																														

OGC AGM Minutes Signed

John Summers, Chair

Date



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Maria Virginia Anzola, Secretary

Date

OGC Management – Acknowledgement of Minutes Received

Agnes Jankura

Date