Annual General Meeting

OAKVILLE GYMNASTICS CLUB

All Members are encouraged to attend and will be credited
with **2 commitment hours** per family in good standing
for attending in-person at the Glen Abbey Community Centre Gymnasium.

November 15th, 2026, 6:30PM – 7:30PM

In-Person

Please arrive at the meeting by 6:15 p.m. to register.
We will be starting promptly on-time.

OPENINGS FOR 2026-2027 BOARD OF DIRECTORS POSITIONS CANDIDATES REQUIRED

- There is a total of up to five (5) two-year Member Board of Director Positions open for election at the Annual General Meeting. There is also up to one (1) two-year Community Member Director Position open for election at the Annual General Meeting.

- The Board is looking for Members in good standing, who have a keen interest in helping to oversee one of the top gymnastics clubs in Canada.

- Candidates are welcomed and encouraged from all disciplines within the club, including Recreational; however, as per section 2.2.6 of the bylaws, "Provided there are sufficient candidates to allow for it, not more than three (3) directors shall be Members who represent a single discipline (MAG, WAG, Acro, Tumbling or Recreational)." At present, continuing Board member positions in the following programs are;
    - Acro - 0
    - WAG – 1
    - TUM – 2
    - MAG - 1
    - Rec - 1
    - Community - 1

All those who are interested, or know of someone within the Club that would make a great candidate, please review the information provided and complete the required nomination form below.

Deadline for nominations is November 6th, 2026, 12:00 PM ET.

OAKVILLE GYMNASTICS CLUB
1-1415 Third Line, Oakville, ON L6M 3G2
(905) 847-7747 | www.oakvillegym.com

Gymnastics Club
Board of Directors
DUTIES AND RESPONSIBILITIES

General

The Board of Directors serve OGC in a governance capacity. Management and operations are the responsibility of the Executive Director and are reported to the Board at monthly/regular meetings. For sake of clarity, Board Members must act independently, in the best interest of the entire Club. A Board Member is not a representative of any specific Club Program. Board Members do not set programing fees, control athlete placement, training schedules, or hire/manage Coaching or Administrative staff.

As a nonprofit organization, OGC Directors are required to exercise their duties in line with certain standards of conduct. The attached sheet contains a review of the general responsibilities of a nonprofit Director.

As per the Bylaws, the qualifications of a Board Director include the following;

- A director must be a member of the Club.
- A director must be eighteen (18) or more years of age.
- No undischarged bankrupt shall be a Director. If a director becomes bankrupt, he/she shall be deemed to cease to be a Director.
- Provided there are sufficient candidates to allow for it, not more than three directors shall be Members who represent a single discipline (MAG, WAG, Acro, Tumbling or Recreational).
- Board Directors receive no remuneration for acting as such.
- When participating as a Board Director, his/her role includes declaration of any conflict of interest, while the Director shall abstain from voting on the such issues in question. The Director must always act in the best interest in OGC as a corporation and the entire Club.

Additional OGC Director Requirements

The Oakville Gymnastics Club:

- provides community services in partnership with, and in a facility owned by, the Town of Oakville;
- wants to maintain a positive Club environment and reasonable registration fees for all users; and
- draws its Board of Directors primarily from the parents of competitive athletes; however, also welcomes the participation of both those from the categories of Rec and Community Members.

These conditions give rise to four additional requirements that the Board asks of each

Director:

1. To oversee a Board Committee if needed;
2. To recognize and understand the importance of the Recreational Program to the Club and to the community;
3. To strictly enforce the Club's Code of Ethics and Conduct; and
4. To fully separate the role of "Director" from the role of "parent of athlete".

These requirements are designed to ensure the future success of the Club and to keep its positive momentum in the community.

In an effort to continue to be an effective Board, the skill-set and experience of Directors is very helpful. The current Board comprises Directors with work experience in the areas of Sales, Marketing, Legal, HR, Communications, Finance, Accounting and Strategic Planning. With OGC about to establish its next 5 Year

Strategic Plan, as well as continue to look at different revenue streams, those who have experience and skills within these areas, are most certainly encouraged to join the Board.

Legal Responsibilities of Non-profit Boards

A Board member must meet 3 standards of conduct in carrying out his or her responsibilities to the organization:

Duty of Care – A Board member owes the duty to exercise reasonable care when he or she makes a decision as a steward of the organization.

Duty of Loyalty – A Board member must give undivided allegiance when making decisions affecting the organization.

Duty of Obedience – The duty of obedience requires Board members to be faithful to the organization's mission. They are not permitted to act in a way that is inconsistent with the central goals of the organization.

Ten Basic Responsibilities of Non-profit Boards

1. Determine the organization's mission and purpose
2. Select the chief executive
3. Provide proper financial oversight
4. Ensure adequate resources
5. Ensure legal and ethical integrity and maintain accountability
6. Ensure effective organizational planning
7. Recruit and orient new Board members and assess Board performance
8. Enhance the organization's public standing
9. Determine, monitor, and strengthen the organization's programs and services
10. Support the chief executive and assess his or her performance

Individual Board Member Responsibilities

- Attend all Board and committee meetings and functions, such as special events
- Be informed about the organization's mission, services, policies, and programs
- Review agenda and supporting materials prior to Board and committee meetings
- Serve on committees or task forces and offer to take on special assignments
- Inform others about the organization
- Suggest possible nominees to the Board who can make significant contributions to the work of the Board and the organization
- Keep up-to-date on developments in the organization's field
- Follow conflict of interest and confidentiality policies
- Refrain from making special requests of the staff
- Assist the Board in carrying out its fiduciary responsibilities, such as reviewing the organization's annual financial statements.

Source: This information summarized from "Building Effective Non-profit Boards", Boardsource website (www.boardsource.org) – Oct 2005

BOARD OF DIRECTORS 2026/2027 NOMINATION FORM

Name of Candidate being nominated:	
Nominator:	
Nomination Seconded By:	
Date of Nomination: (deadline Friday November 6th, 2026, 12:00 PM ET)	

If elected as a Board Member, I will act independently, in the best interest of the entire Club.

_____

Signature of Candidate Being Nominated

Reasons for Running and Relevant Experience (use space below or attach separately):
(For inclusion on the website and distribution to voting members. Please limit your profile to 500 words or less and email to a.jankura@oakvillegym.com for this section). The upper portion of this form must be completed and e-mailed to a.jankura@oakvillegym.com before November 6th, 2026, 12:00 PM ET.